

USE OF COPAC CCM TOOLS FOR COLLECTION REVIEW:

Geography Collections in Senate House
Library in a Federal University Context

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Background and context

- A combined Geography-Geology-Map Library established 1968 building on and bringing together existing collections.
- After 1987 a decision was made to cease collection material in the sciences, and subsequently geology holdings were reduced to a basic collection and ongoing acquisition ceased (though material on the British Isles retained) and acquisition of physical geography reduced.
- Since that time acquisition concentrated on human aspects of geography and cartography
- 2012 the scope for collections in Geography was further refined, recognising that this subject was better covered by College libraries and ongoing collecting limited to historical human geography and aspects of historic cartography.

Collection Review

- Geography collections had not been systematically weeded for many years and retained good deal of material now no longer in scope, as well as material that is outdated and little used.
- Need to make best use of space
- Important to involve colleges supporting teaching and research in geography and use COPAC CCM Tools to assist in decision making, **ensuring that material that is not widely held is retained.**

Process

- Use LMS to identify potential withdrawals based on
 - Location or classmark ranges
 - published after 1900
 - not borrowed in last five years
- Run lists of potential items through CCM tool
- Visualisation of search results (against all COPAC, and against UofL colleges with Geography collections)
- Export graph data
- Refine data using agreed withdrawal criteria
- Import refined data into LMS to generate withdrawal lists
- Consult with colleges
- Shelf check used to refine, if necessary, based on evidence of non-loan use; relevancy for collection; academic quality and condition.

Results

- 4919 items, with ISBNs, not borrowed in last five years
- Included much not now in scope, including geology, as well as out dated material
- Compared with CCM database as a whole
 - 1018 items in 8 or less libraries
 - 515 in 5 or less other libraries
 - 71 unique items

Results 2

- Also able to compare across 4 University of London colleges – where 2 or more held
- Draft weed list of 2112 items – manual scanning identified some to be retained (relevance to area studies collections, historical geography)

Outcomes

- List of items produced that have not been recently used and are readily available elsewhere able to be removed from open shelves, creating more dynamic and up to date collections.
- Material that is not readily available in colleges (or more broadly) is retained.
- Increased understanding of potential use of COPAC CCM Tools for collection review and collaborative print collection management.